



STEM-Research Society
(Science, Technology, Engineering and Management)
Organising Scientific Events Grant Scheme

AUDITED STATEMENT OF EXPENDITURE

Date: _____

Reference: STEM Sanction No: _____

1. Name of the Institution/ Society/Research Organization under whose auspices the Event was organized:

2 Title/Name of the Event:

3. Period:

From			To		
Date	Month	Year	Date	Month	Year
		20_			20_

4. Grant Sanctioned (If Applicable): Rs. _____
(Rupees _____)

5. Certified that out of Total Expenditure of Rs. _____ (Rupees _____)
STEM Grant of Rs. _____ (Rupees _____)
has been utilized as per the details given below:

S No.		Amount (Rs)
i.	Travel support	
ii.	Registration Fee Waiver	
iii.	Promotion (<i>web site, brochures, stationary, proceedings</i>)	
iv.	Sponsorship Assistance	
v.	Local Hospitality	
vi.	Venue Charges	
	TOTAL	

6. Overhead Head(s) charged and Facility requirement to STEM Research Society (Applicable for hosting Symposium/Seminar/Conference/Workshop supported by STEM Research Society):

S. No.	Budget Head(s)	Amount (Rs)
i	Travel Allowance/expenses of core committee members of STEM research Society (Maximum Five Members with their Family) As per the Institute Norms	

ii	Honorarium for core committee members of STEM research Society for 4-days (Maximum Five Members) As per the Institute Norms	
iii	STEM Research Society Overhead @5% of the final registration excluding Institutional GST, subject to a maximum limit of Rs. 1,00,000/-	
iv	Breakfast, Lunch, Dinner, High Tea (Local Hospitality) As per the Institute Norms	
v	Guest House for core committee members of STEM research Society (Maximum Five Members with their Family) As per the Institute Norms	
vi	Annual head for Website Development and Maintenance Rs. 30,000/-	
vii	Any Other(s)	

Certified by: (ENSURE ALL SIGNATURES ARE ON THIS PAGE ONLY)

Organizer:

**Finance Officer/
Chartered Accountant**

Head of Organisation

Signature _____
Name:

Signature _____
Name:

Signature _____
Name _____

Designation: _____

Designation _____

Mob No. _____

Mob No. _____

Mob No. _____

Email ID _____

Email ID _____

Email ID _____

Seal / Stamp _____

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